



FOSTER & forever

PET RESCUE of NAUGATUCK, CT

Volunteer Application and Release

{The information you provide by completing this Volunteer application and release form will enable us to direct you towards an appropriate, rewarding experience in animal welfare. Please complete ALL pages of this application, and then sign and date the waiver}

Personal Information	
Name:	
Address:	
City:	State and Zip Code:
E-mail:	
Home Phone:	Cell Phone:
Tetanus Vaccine is required for anyone who works with animals	

Emergency contact	
Name:	Relationship:
Primary phone:	
Secondary phone:	

Foster and Forever Involvement
Do you have any previous involvement with Foster and Forever?
If so, what did you do?
Do you have any special experiences, skills, training, interests or hobbies you would like to share?
Please list any areas in which you would like to participate
Drivers- bringing our animals to vet appointments, picking our animals up from vet appointments, transporting to foster homes, delivering supplies to foster homes, picking up donations, weighing our animals in foster homes.
Home Visits- visiting potential adopters and following a check list that we will provide for you, as well as collecting deposit fees and giving the forms and funds collected to a designated Foster and Forever Representative upon completion of the visit.

<p>Office Work- checking and responding to E-mails multiple times per day, 7 days a week, printing out our applications and giving them to a designated Foster and Forever Representative. Returning phone calls that we receive, Monday through Friday 8am-6pm keeping a log of these phone calls and giving them to a designated Foster and Forever representative. Updating our Facebook page at least 4 times a day, 7 days a week. Photographing our animals that are in foster homes every 2-3 weeks and giving them to a designated Foster and Forever representative. Updating our website with new photos, adoption events, fundraisers ETC once a week. Updating our Pet finder page with new animals as they come into our rescue, updating the photos and information regarding our animals on a daily basis, 7 days per week. Updating the files on our current animals and making new files as we rescue new animals, keeping track of what animals have deposits, what animals are still available, the animal's ages, when they will be ready for vet appointments, making vet appointments and arranging transportation to these appointments. Contacting different representatives within Foster and Forever to notify them what needs to be done. Arranging for potential adopters (once they are approved) to meet there desired animal and coordinating between them and the foster family. Calling and screening applications that we receive from potential adopters, answering questions about our animals and giving the information to a designated Foster and Forever representative.</p>
<p>Fostering- being willing to foster an animal (dog/puppies OR cats/kittens) * you must fill out a foster application. Fostering helps save the lives on animals that otherwise would have no other home. You just need a room where you can isolate the animal for a certain amount of time and willingness to love and care for this animal. We provide ALL the supplies you need. You can find more information on our website fosterandforever.org</p>
<p>Adoptions- Requires driving to pick up the animal and all the animals supplies from the foster family and driving to the adopter's home with the animal. Helping the animal settle into the adopter's home, having adopter fill out paperwork and collecting the balance that is due for the animal. Answering any questions the adopter may have and helping the adopter in any way that they may need. Bringing all the foster supplies you collected and paperwork and funds to a designated Foster and Forever representative.</p>
<p>Humane Education- public speaking at schools and organizations about rescue work and animals</p>
<p>Fundraising- help to facilitate donations of pet supplies, pet food. Facilitate and execute fundraising ideas. Sell and coordinate fundraisers.</p>

TNR- trapping feral cats, bringing them to vet appointments, holding them for the required time frame and releasing them either back where they were trapped or to a designated place that Foster and Forever requires. Giving the paperwork to a designated Foster and Forever representative.				
Trappers- working with a designated Foster and Forever representative to help trap hard to catch friendly cats and/or kittens, and drive them to a designated place.				
What animals are you comfortable handling and working with?				
What animals are you NOT comfortable handling and working with?				
Please list the days you are able to volunteer:				
How often are you able to volunteer:				
Weekly?		Monthly?		
More than once a week?		On call?		
What hours are you able to volunteer:				
Weekdays	8:00-12:00	12:00-4:00	4:00-6:00	6:00-9:00
Weekends	8:00-12:00	12:00-4:00	4:00-6:00	6:00-9:00

Confidentiality Agreement:

{All volunteers MUST read and sign}

Information concerning the management and operation of our rescue is generally not known to the public and MUST be kept confidential. It is important that we diligently protect the confidentiality of information. The following guidelines have been developed for this purpose.

*Confidential information Must be shared only within those inside the rescue whose jobs require them to have access to the information or when the law requires or protects the release of such information.

*Board members or volunteers should not disclose sensitive or non-public information to people outside the rescue or discuss it in public places.

*When information is disclosed to individuals having a business relationship with the rescue that requires such disclosure, it should be done with the understanding that the information will be kept in confidence, and only the minimum amount of information necessary to accomplish the function should be disclosed.

* Documents containing sensitive information-including information stored on computer systems-MUST be handled carefully and MUST be properly stored.

*Discussions between the rescue and its lawyers are usually privileged and should be kept confidential. Any disclosure of those discussions to a third party may result in a waiver of the attorney-client privilege and possible harm to the rescues interests. This point is especially important due to the nature of prosecuting animal cruelty cases.

I understand the above and agree to comply with Foster and Forever confidentiality agreement.

Printed name:
Date:
Signature:

Volunteer Release

{All volunteers Must read and sign below}

I hereby agree to accept a position as a volunteer worker for Foster and Forever, and in doing so, I agree to comply with all of the rules and regulations which may be established from time to time by Foster and Forever, and I understand that failure to do so may result in my immediate termination as a volunteer. I acknowledge that my services are provided strictly on a volunteer basis, without any pay of any kind, and without liability of any nature on behalf of Foster and Forever. All services will be preformed at my own risk of injury, exposure to zoonotic diseases (I.e. ringworm, giardia, rabies, etc.) and physical harm caused by the animals. On behalf of myself, my heirs, personal representatives, and executors, I hereby release, discharge, indemnify and hold harmless Foster and Forever, its agents, servants from any and all claims, causes of action, or demands, of any nature or cause, including costs and attorneys fees incurred or sustained by me in any way connected with my services for Foster and Forever, including but not limited to animal bites, accidents or injuries.

I acknowledge I have read and accept these conditions.

Printed name:
Date:
Signature: